



ESTATE AND HOUSE RULES
 ESTATE MAPS
 ARCHITECTURAL GUIDELINES
 COMPLIANCE RECORDS
 MEETING MINUTES / NOTICES
 ESTATE NEWSLETTERS / UPDATES
 EMERGENCY PROCEDURES
 SERVICE PROVIDER DIRECTORY
 TRUSTEE / MANAGEMENT CONTACTS

Document Repository

Centralised access to key and related information

The Resource and Document feature in the OpenItem app gives residents and shareholders secure, centralised access to estate information. Users can view or download key documents like levy statements, house rules, architectural guidelines, and compliance records, while also accessing a directory of estate management, trustees, security, and service providers. Built-in version control and role-based access ensure information is always current and relevant, reducing admin for management and promoting transparent community engagement.

DOCUMENT RESOURCE TYPES



Levy Statements



House Rules



Architectural
Guidelines



Title Deed
Conditions



Compliance
Records



Meeting Minutes
/ Notices



Trustee / Management
Contacts