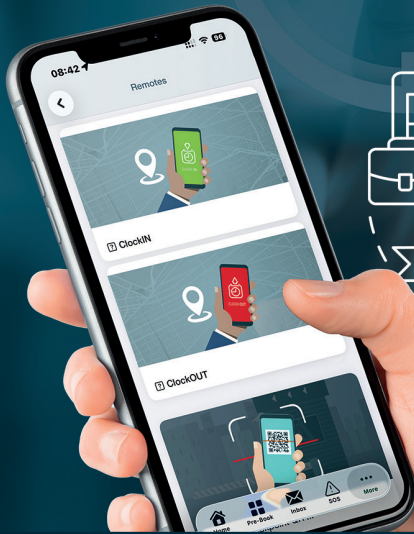




access



- * Digital clock-in and clock-out
- * Real-time attendance visibility
- * Staff and contractor verification
- * Shift and site access tracking
- * Reduced manual admin
- * Accurate audit logs and reporting
- * Better payroll and compliance support

Time & Attendance

Real-time workforce visibility

OpenItem's Time & Attendance feature gives estates, facilities, and operational teams a smarter way to manage workforce presence, site access, and shift accountability. Staff, contractors, guards, and service providers can clock in and out digitally, with every action linked to a verified profile, location, timestamp, and access point.

The system helps management monitor attendance in real time, reduce manual registers, identify late arrivals or early departures, and maintain an accurate audit trail for payroll, compliance, and operational reporting. Combined with access control and role-based permissions, OpenItem ensures that the right people are on site, at the right time, with the right authorisation.

TYPICAL WORKFLOW



Registration



Check-In



Verification



Clock-Out



Reporting