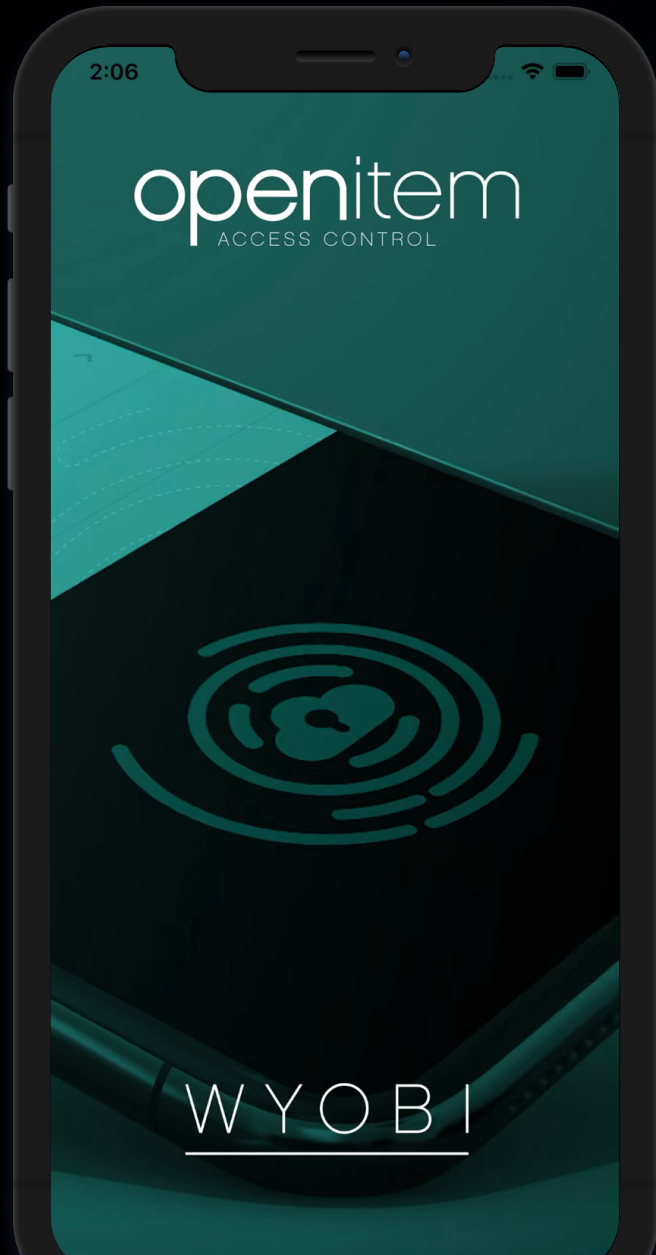




OPENITEM APP

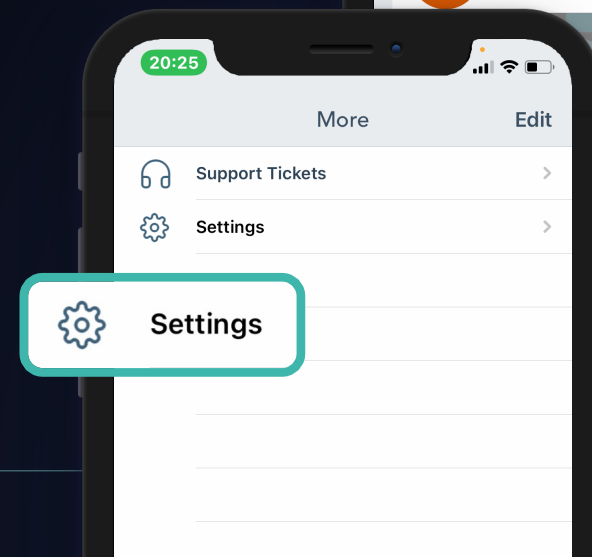
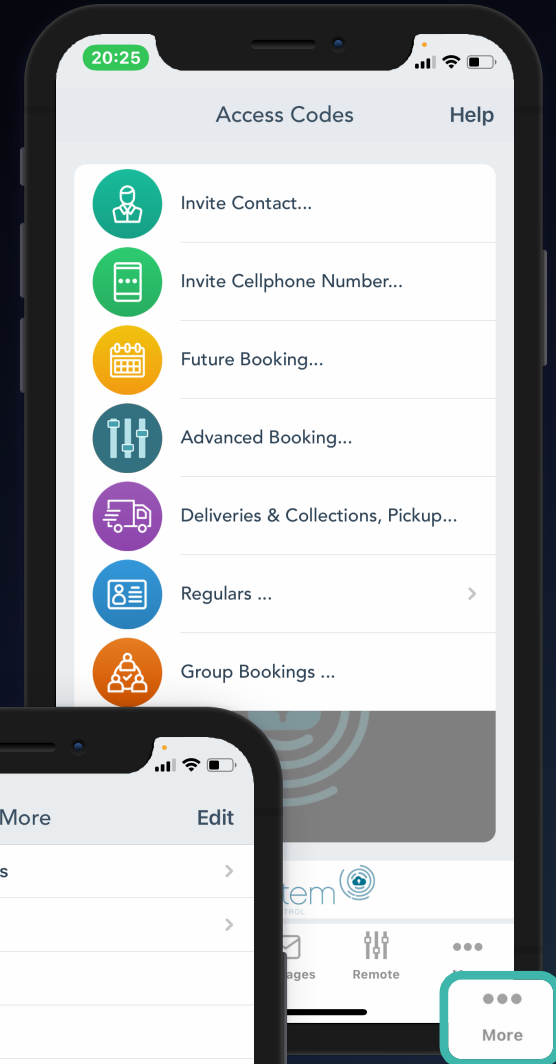
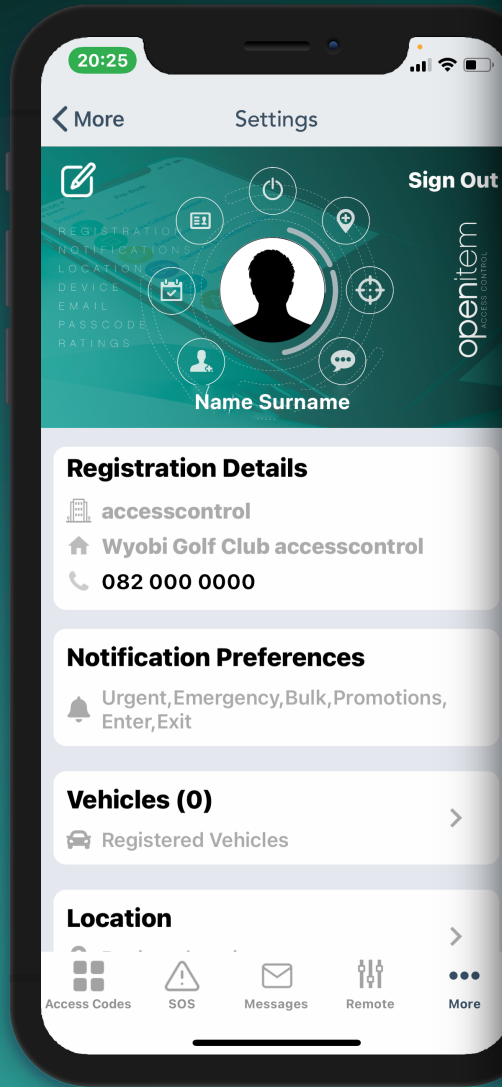
USER MANUAL

OpenItem Visitor Management System (VMS) is scalable to suit your need. This user manual will show step-by-step how to update your settings and upload a new profile picture to be used for future access control.

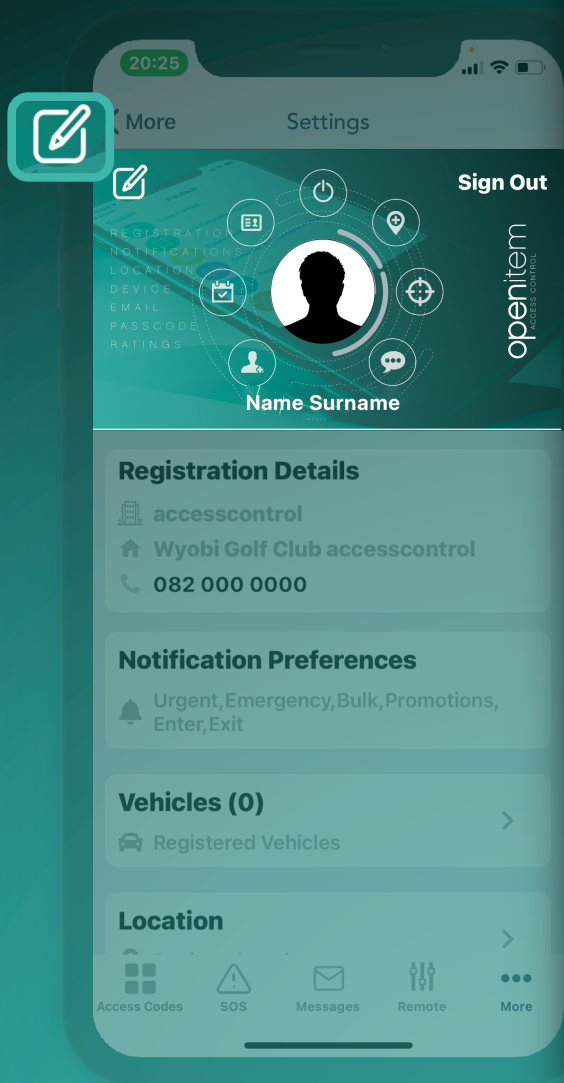
Settings

The settings on your app:

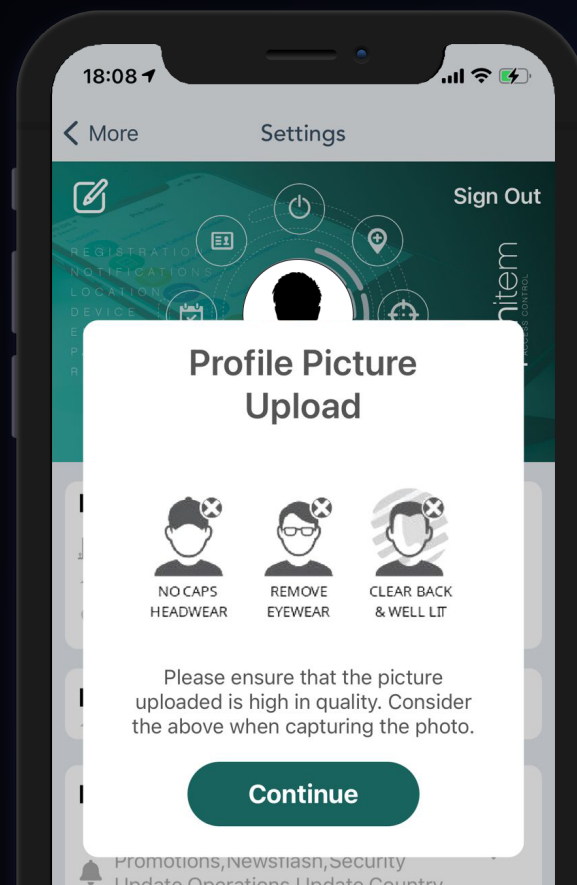
- Registration details/Profile Picture
- Notification preferences
- Vehicles
- Location
- Device Settings
- Email Preferences
- App Rating



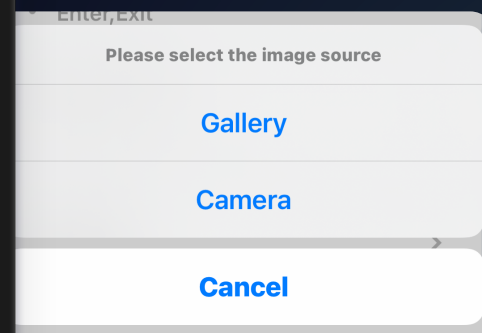
Detail/Profile Picture • 6



Detail include Name of the estate where you reside, Stand number, ID number (if included in HOA set up) and Cellphone number



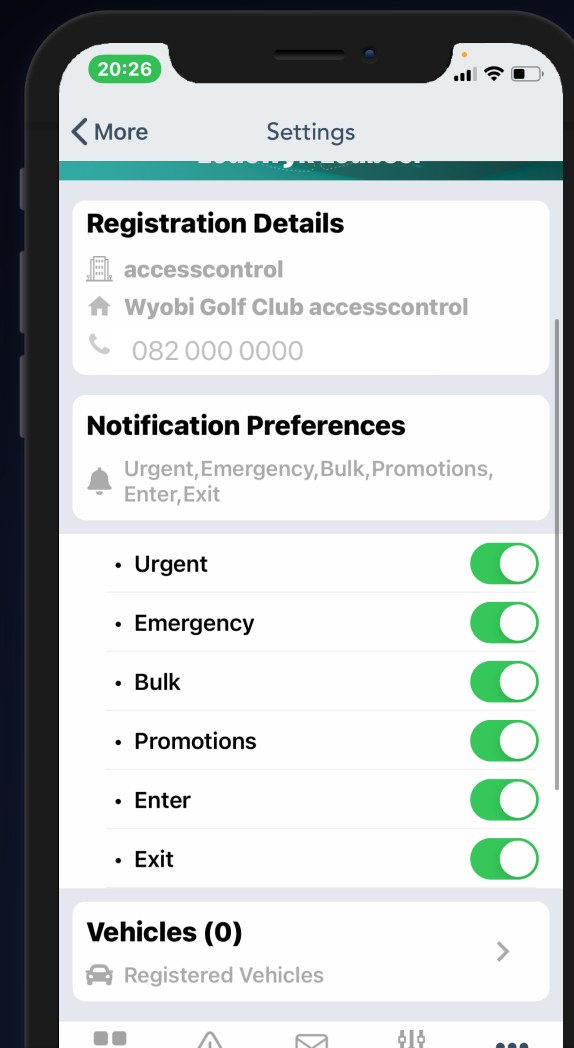
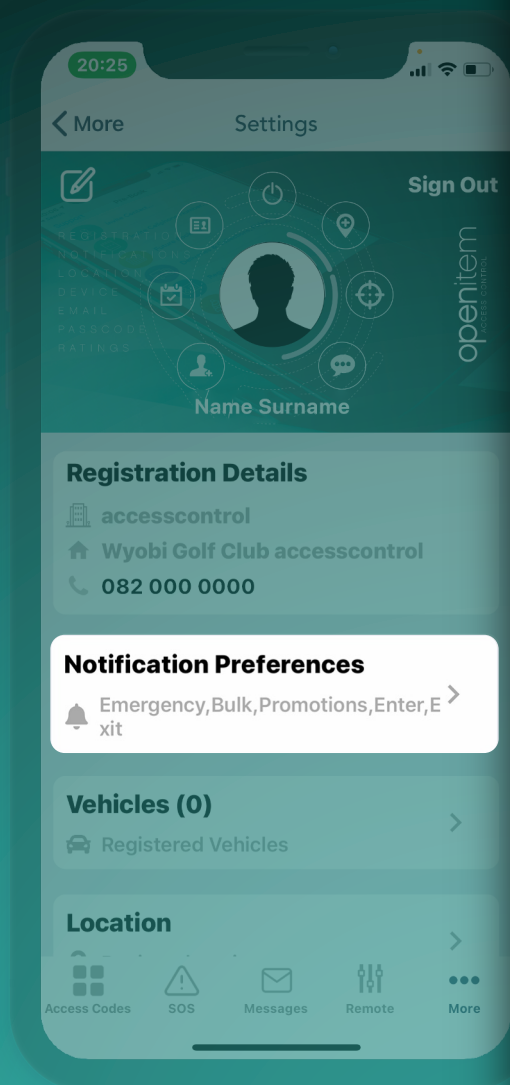
When uploading a profile picture, please adhere to the guidelines. User can either choose to capture new picture or use a picture on their device.



Notification Preferences

Toggle to switch off the notifications you don't want to receive

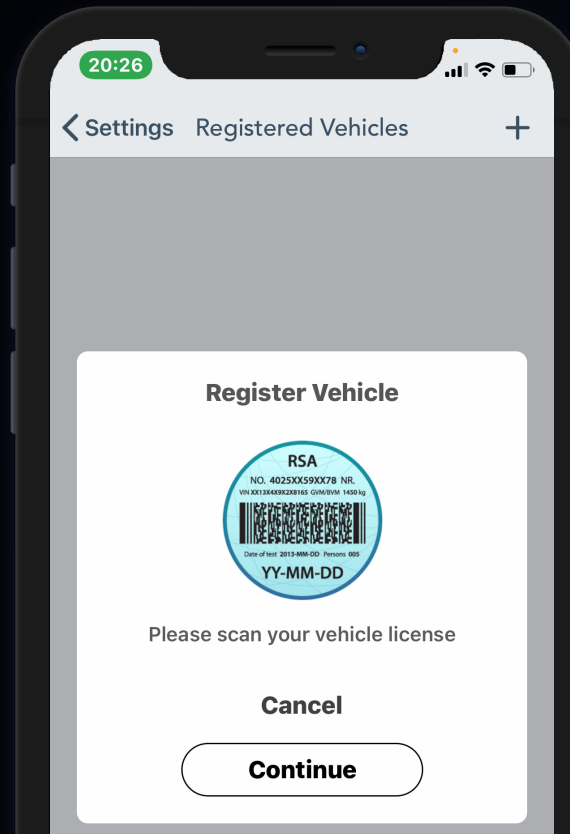
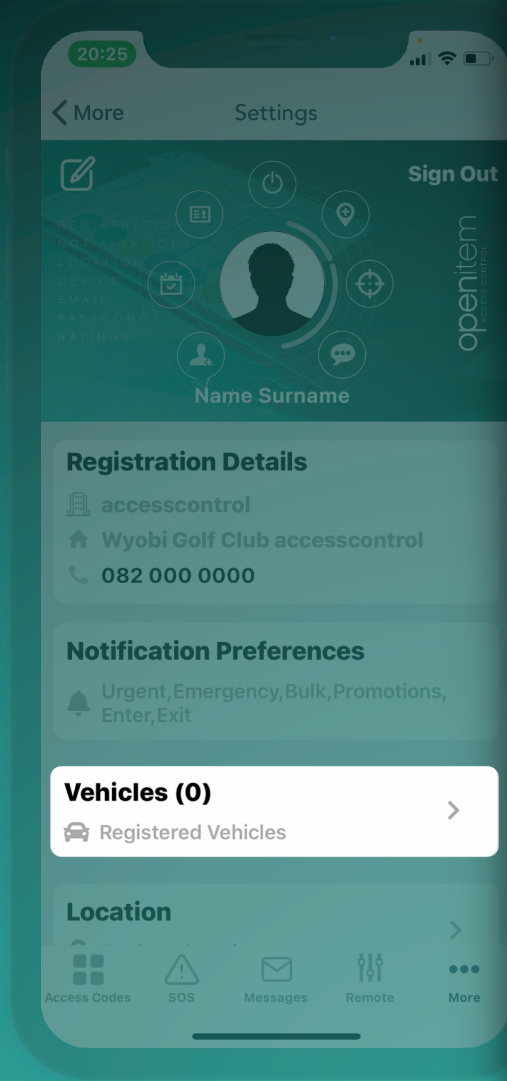
- Urgent
- Emergency
- Bulk
- Promotions
- Enter
- Exit



Register Vehicle

• 6

Shows the vehicles registered and linked to your stand number

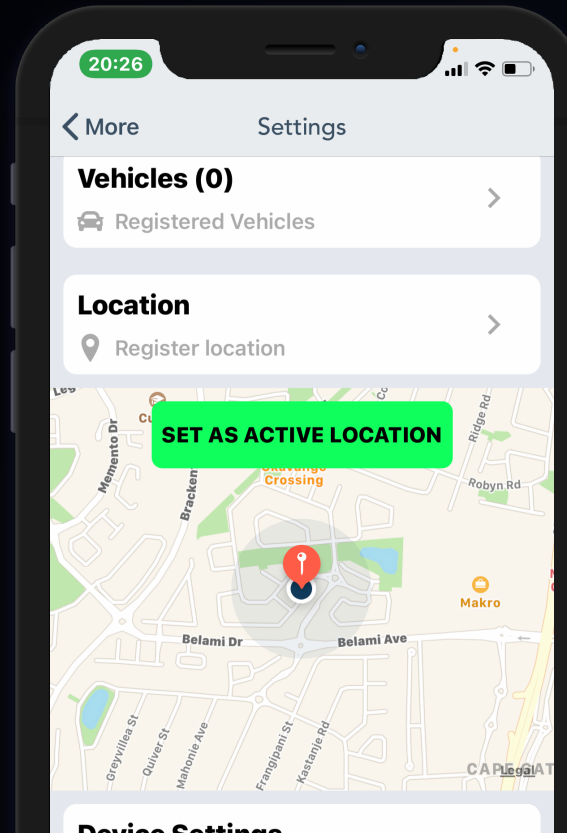
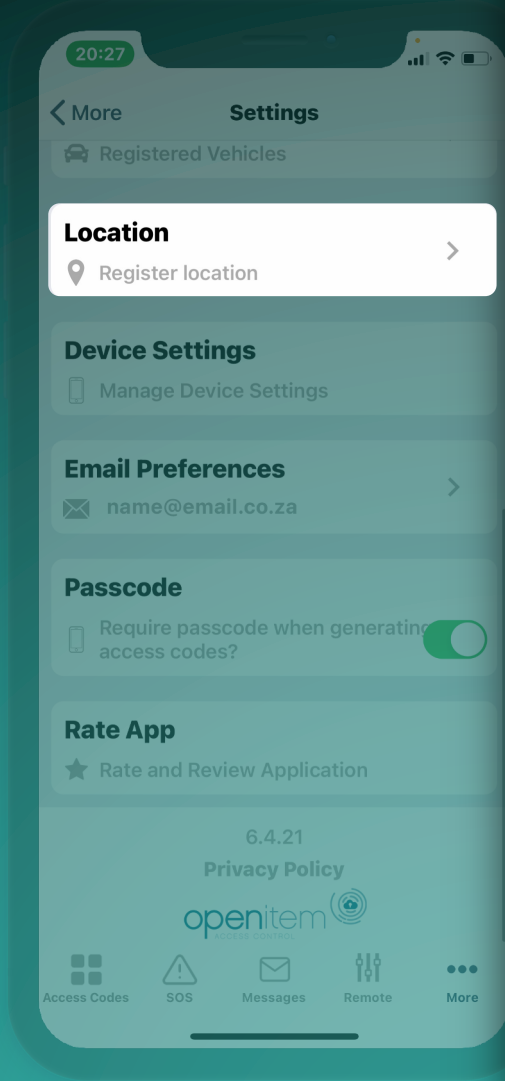


Capture or scan your vehicle license by using your camera or uploading a pre-captured scan of your vehicle

Register location

• 6

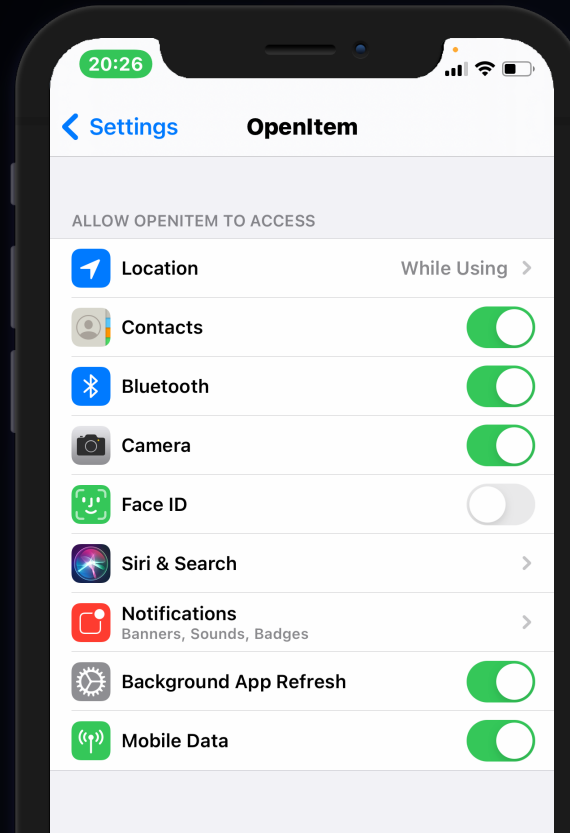
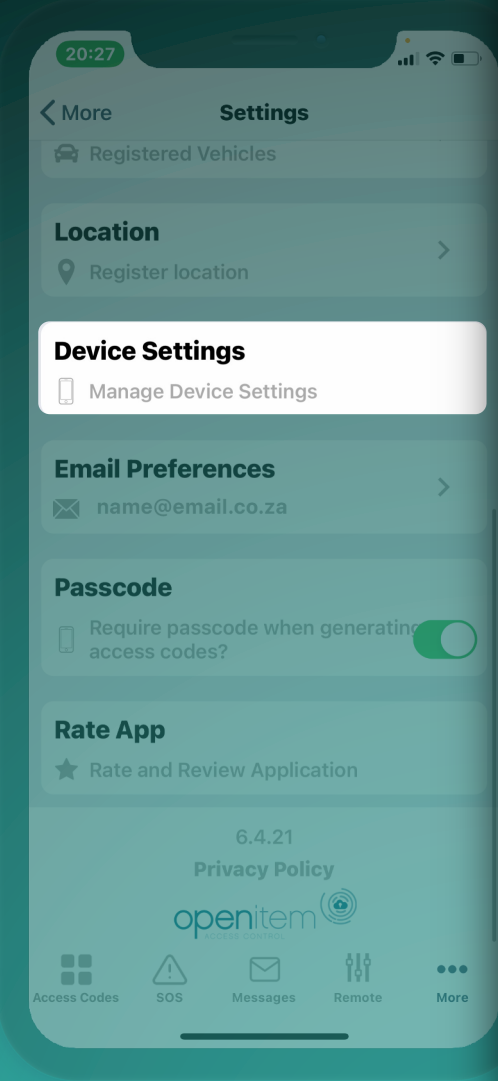
Indicates user's registered location which will be used in case of the panic/SOS function



This function will not be active if the app settings does not allow for location sharing. The section on device settings will illustrate how to activate this function.

Device settings and access

This allows the user to activate or deactivate the device settings. Toggle to switch the setting you wish to activate or deactivate.

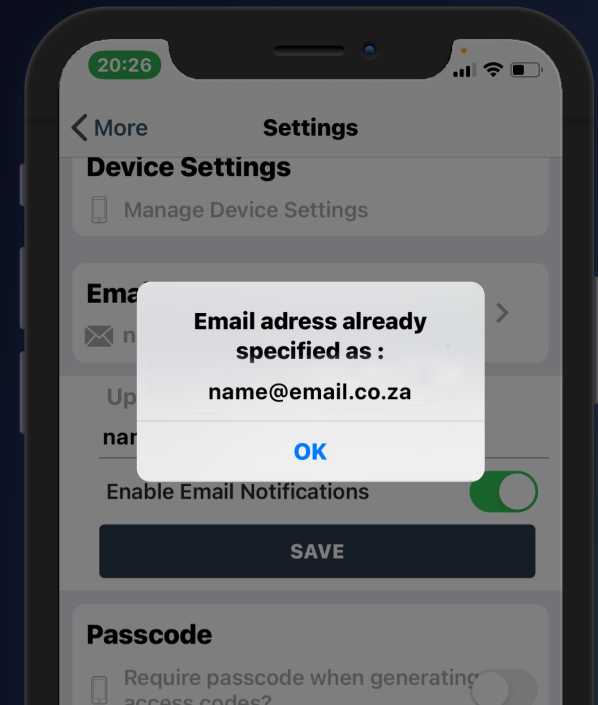
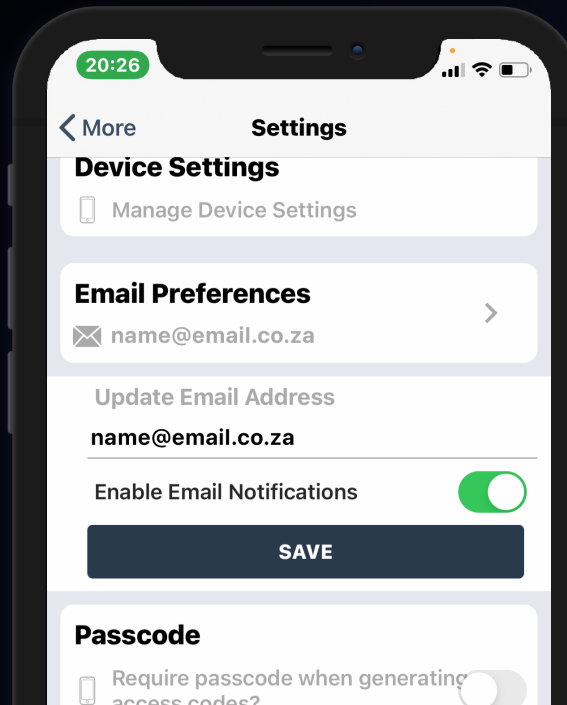
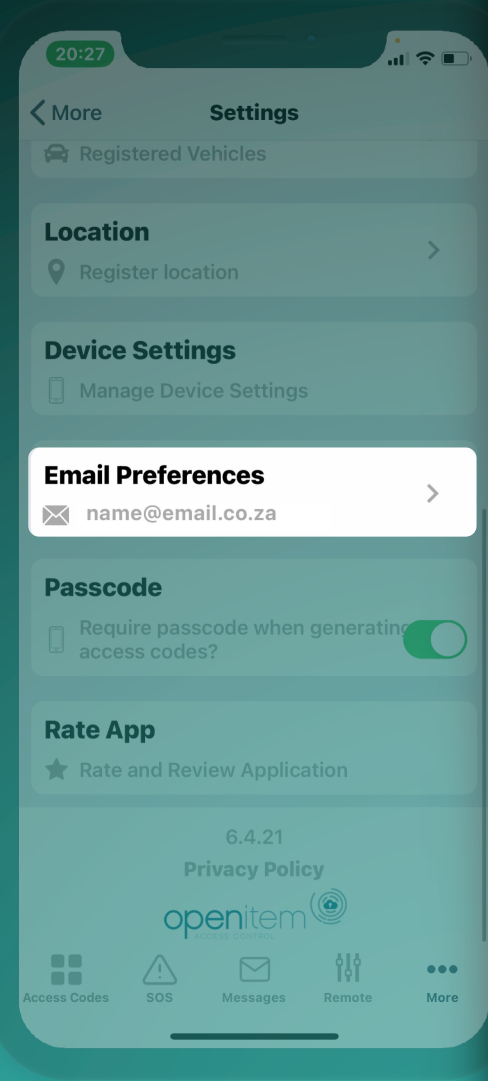


It is recommended that most of these settings are enabled for best and optimal use of the Openitem application.

Email Preferences

• 6

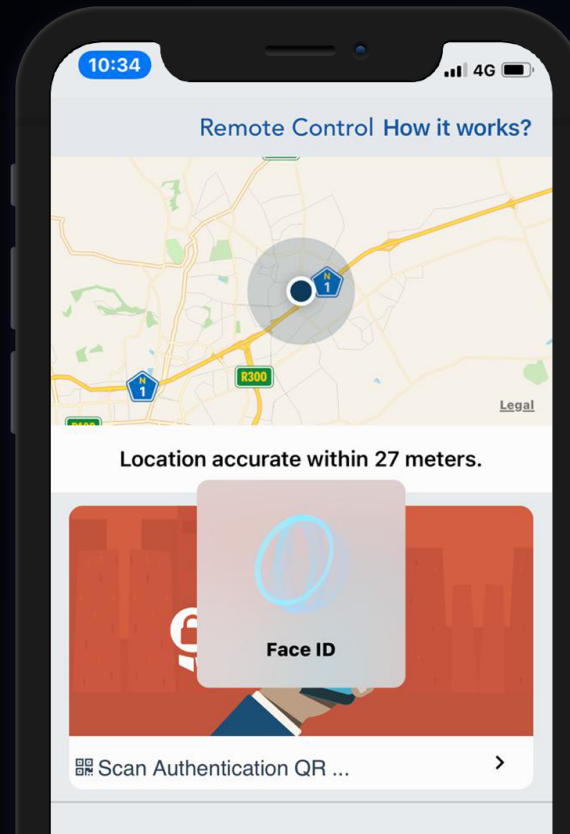
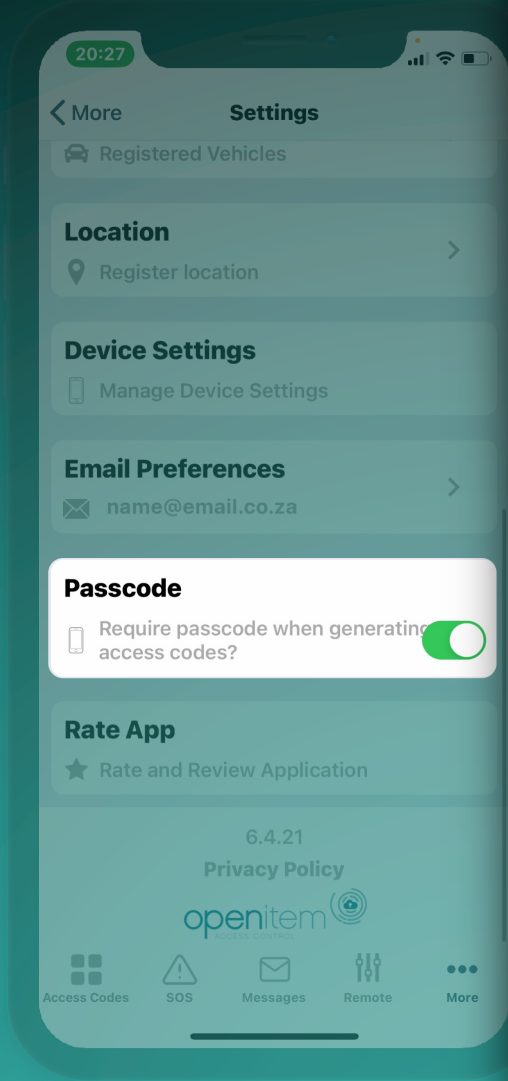
If enabled, shows the preferred email address to which email notifications will be sent. To update your email please update your email address in the field indicated as per below and save. Please ensure that you use an authentic email address. The user can also enable/disable email notifications.



Passcode

• 6

This adds an extra layer of user security and access when booking or registering a pre-authorised visitor. This will allow only the device user to grant and issue access.



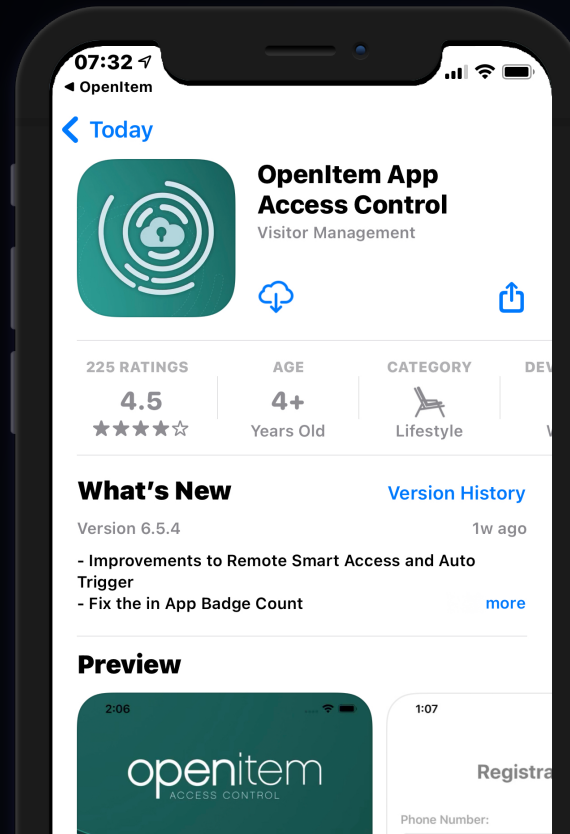
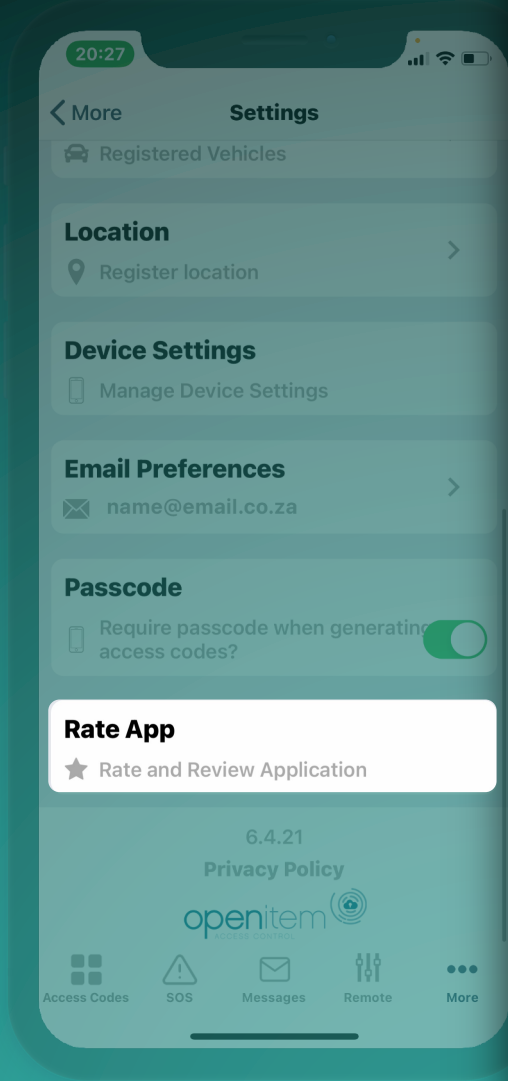
In the case of biometric scanning or FACE id, if setup correctly on your device, will serve as pass code access.

Rate our app

• 6

The access control environment and visitor management is ever-changing. Wyobi's Openitem App would appreciate your feedback as to always improve and innovate.

Without your feedback we cant improve or attend to your immediate needs. Please rate our app, so we can improve and make your life easier.



Get in Touch

SOUTH AFRICAN OFFICE

Wyobi actively solves traffic congestion in South Africa by not having permanent offices. This allows us to leave our Geniuses in their most productive environment. Contact us online, or via Skype.



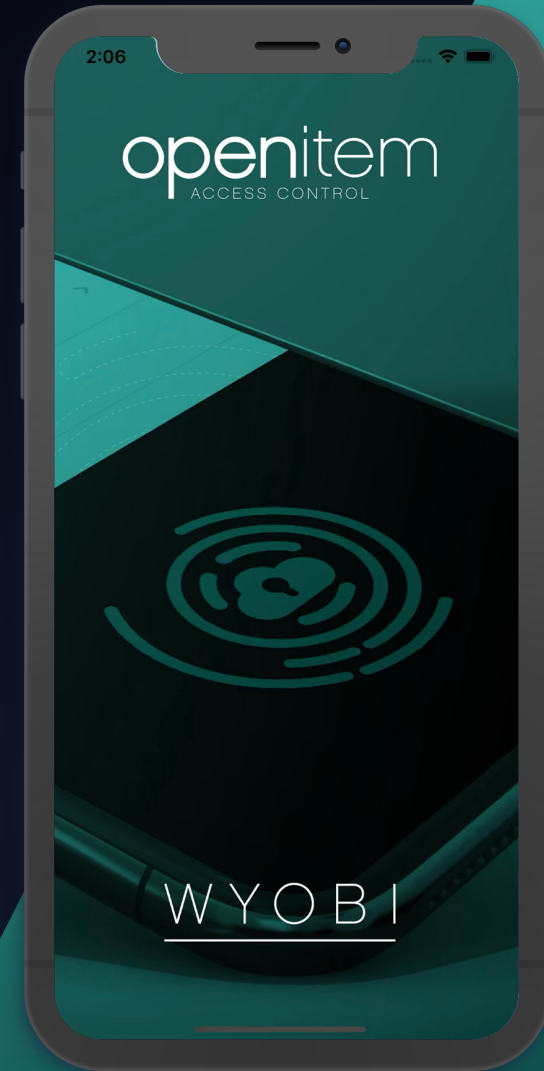
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